



Application for Employment

We are an Equal Opportunity Employer and committed to excellence through

Please print or type. The application must be fully completed to be considered. Please complete each section, even if you attach a resume.

Personal Information

Last Name		First Name		MI
Address		City	State	Zip
Phone number		Email address		

Referral Source: Walk In Advertisement Website Job Fair
 Employee _____ Other _____

Are you legally eligible to work in the US? Yes No

If selected for employment are you willing to submit to a background check? Yes No

Position

Position you are applying for	Available start date
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Employment desired
 Full time Part time Seasonal/Temporary

If the job requires you to travel, do you have appropriate valid driver's license? Yes No

Have you read the job description or had the essential functions of the job explained to you? Yes No

Are you able to perform the essential functions of the job you are applying, with or without reasonable accommodation?
Yes No

Have you ever had Bond Coverage modified or revoked? Yes No

Education

School Name	Location	Years Attended	Degree Received	Major

Employment History (Most recent first) (Include voluntary and military experience)

Employer (1)	Job title		Dates employed
Address	City	State	Zip
Phone	Supervisor		
Reason for leaving	May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Employer (2)	Job title		Dates employed
Address	City	State	Zip
Phone	Supervisor		
Reason for leaving	May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Employer (3)	Job title		Dates employed
Address	City	State	Zip
Phone	Supervisor		
Reason for leaving	May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>		

Skills & Qualifications (summarize any special training, skills, license, and/or certificates that may assist you in the position for which you are applying)

References (business and professional only)

Name	Title	Company	Phone



I certify that all information I have provided in order to apply for and secure work with this employer is true, complete, and accurate.

I expressly authorize, without reservation, the employer, its representative, employees to contact and obtain information from all reference (personal & professional), employers, public agencies, licensing authorizes, educational institutions an otherwise verify the accuracy of all information provided by me in this application, resume or job interview.

I understand that this institution does not perform any polygraph test under Massachusetts General Chapter 149, Section 19B.

I understand that this institution participation in the E-verify program to prove that I am legally authorized to work in the United States and that I will be able to provide proof of identity.

I understand that this employer is an Equal Opportunity Employer and does not unlawfully discriminate in employment and no question on this application or during the interview process is used for the purpose of limiting or eliminating any applicants from consideration for employment on any basis prohibited by applicable state and federal laws.

I understand that this application remains current for only 30 days. At the conclusion of that time. If I have not heard from the employer and still wish to be considered for employment should reapply.

I understand that any information provided by me that is found to be false, incomplete, or misrepresented in any respect will be sufficient cause to result in immediate discharge from the employer's service whenever it is discovered.

I understand that the management of the credit union may transfer you to any job or location depending on the needs of the credit union. Therefore, you will be required to have your own transportation and be able to work Friday evenings and Saturdays.

I hereby understand and acknowledge that this is an "AT WILL" employer, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause.

Signature Disclaimer

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my employment being terminated.

Name (please print)	Signature
Date	

Please forward all applications and/or resumes to:

P.O. Box 7008
Lowell, MA 01852
Attn: HR Dept

or

Email to:
hr@aligncu.com